

Role: Advocacy Manager

Are you interested in conducting research and advocacy in international development, humanitarian assistance and foreign affairs?

Publish What You Fund is recruiting an Advocacy Manager to lead exciting research into how transparency can support the development and humanitarian aid sectors. In your first months, you'll be helping to complete a [research project](#) into the information needs of on-the-ground actors in protracted crises (Iraq and Bangladesh), how they access information, and whether improved open data can support how decisions are made. The findings will be used to inform the transparency workstream of the [Grand Bargain](#) process and advocate for change.

As a core part of the team, you will also be asked to develop and pitch new project ideas for funding and, once funded, lead those projects to completion. This will involve managing the relevant project conducting research and advocacy, and line-managing at least one other staff member. The role includes making and maintaining connections with people working on aid transparency and related issues in academic, advocacy and policy settings around the world.

This is a full-time position (£40,000 per annum), based in London and is only open to candidates who have the right to live and work in the United Kingdom.

Key duties

- Manage the overall delivery of the humanitarian aid transparency project. This involves maintaining overall responsibility for the timely delivery of high quality outputs in accordance with the humanitarian project's timeline, as well as having overall responsibility for managing the budget and reporting.
- Conducting in-depth research and developing actionable recommendations, which you will then use to advocate for change.
- Draft reports on transparency issues pertaining to your portfolio, and contribute to other reports, including, for example, the Aid Transparency Index.
- Develop and manage relationships with stakeholders in governments, INGOs and NNGOs and funders concerned with transparency.
- Develop new project ideas which can ultimately attract further funding for the organisation.

- Support Publish What You Fund and partners with other advocacy and communications if needed.

Essential skills and experience

- A knowledge of and demonstrated interest in humanitarian assistance or fragile states, ideally with a focus on transparency, aid effectiveness, open data or anti-corruption. Qualified in a relevant subject to at least Master's level or able to demonstrate significant relevant professional experience.
- Experience of leading successful advocacy and campaigns, including high-level multi-stakeholder engagement.
- A high-level of political acumen.
- Ability to conduct in-depth, high quality research.
- The ability to write well and present complex and / or technical information and ideas in a compelling way to a wide range of audiences.
- Ability to work on own initiative to tight deadlines, in collaboration with team members.
- Experience with data analysis and presentation.
- Willingness to become an expert on open data and the International Aid Transparency Initiative (IATI).

Desirable

- Experience of living and/or working in economically developing countries and understanding of development and/or humanitarian issues.
- Knowledge of open data standards, such as IATI.
- Language skills (French most useful).
- Experience with events planning, organisation and management.

Application

To apply, please send your CV (max. 2 pages) and a covering letter (max. 1 page) explaining why you want to work for Publish What You Fund and how your skills and experience suit the specified requirements and responsibilities to: recruitment@publishwhatyoufund.org.

We will be reviewing candidates on a rolling basis and may close the recruitment process ahead of schedule. We encourage all interested applicants to apply as soon as possible. The deadline for applications is 12th July 2019 at 5.00pm.